



2947 College Avenue, Berkeley, CA 94705

(510)841-3073 (store)

Dear Business Owner,

Thank you for your interest in our commercial account services. We offer discounts to commercial customers on a sliding scale, depending on the product and order volume. We also have delivery services on request (within a five-mile radius), and will soon have online ordering. Invoices are sent monthly, by email or regular mail, according to your needs, payable on receipt.

This form may be delivered, faxed (925-299-6922) or mailed to Elmwood Stationers. For additional inquiries, please call us at 925-299-6900.

<b>ELMWOOD STATIONERS APPLICATION FOR A COMMERCIAL ACCOUNT</b>		
<b>ACCOUNT CONTACT INFORMATION</b>		
Company Name:		
Company Owner Name:		
Account Contact Name:		
<b>COMPANY INFORMATION</b>		
Phone:	Fax:	Email:
Company Address:		
City:		
Sole Proprietorship:		
<b>AGREEMENT</b>		
1. All invoices are due upon receipt at the end of each month. 2. Claims arising from orders received must be made within seven working days.		
<b>SIGNATURES</b>		
Title: Date:		Title: Date: